

EXECUTIVE REPORT

Joint Archives Committee Report – Service Level Agreement
Executive Member for Culture and Communities
Kevin Parkes, Executive Director for Growth and Place
4 September 2017

PURPOSE OF THE REPORT

- 1. To present members with the updated Service Level agreement for Joint Archives.

SUMMARY OF RECOMMENDATIONS

- 2. That members approve the Service Level agreement.
- 3. That the Service Level agreement be forward to a representative in Legal services in order for the agreement to be executed by officers from the local authorities.

IF THIS IS A KEY DECISION WHICH KEY DECISION TEST APPLIES?

- 4. It is over the financial threshold (£150,000)
- It has a significant impact on 2 or more wards
- Non Key

DECISION IMPLEMENTATION DEADLINE

- 5. For the purposes of the scrutiny call in procedure this report is

Non-urgent

Urgent report

If urgent please give full reasons

BACKGROUND AND EXTERNAL CONSULTATION

6. The service level agreement for Teesside archives expired and must be renewed to allow the Achieves to apply for accreditation status.

IMPACT ASSESSMENT (IA)

7. N/A

OPTION APPRAISAL/RISK ASSESSMENT

8. NA

FINANCIAL, LEGAL AND WARD IMPLICATIONS

9. NA

RECOMMENDATIONS

10. That members approve the Service Level agreement.
11. That the Service Level agreement be forward to a representative in Legal services in order for the agreement to be executed by officers from the local authorities.

REASONS

12. It is essential that the Service Level agreement is approved so that the Achieves can apply for accreditation status.

BACKGROUND PAPERS

13. No background papers were used in the preparation of this report.

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